



# VIRGINIA FREEDOM OF INFORMATION ADVISORY COUNCIL

## COMMONWEALTH OF VIRGINIA

Senator Mamie E. Locke, Chair  
Delegate Marcus B. Simon, Vice-Chair

Alan Gernhardt, Esq., Executive Director  
Ashley Binns, Esq., Attorney

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**October 20, 2020**

**1:15 PM**

**Virtual Meeting**

[Click here to access the meeting.](#)

**PROPOSED AGENDA (Annotated)**

**Electronic Meetings Subcommittee  
of the Virginia Freedom of Information Advisory Council**

1. **Call to Order, introduction of members.**
2. **Election of Chair.**
3. **Bill referred by the 2020 Session of the General Assembly.** *The following bill was referred to the subcommittee for study, as summarized below.*
  - **House Bill 321. Virginia Freedom of Information Act; electronic meetings; serious medical condition of immediate family member. (Levine)** Allows a public body to conduct a meeting through electronic communication means if, on or before the day of a meeting, a member of the public body holding the meeting notifies the chair of the public body that he is unable to attend due to a serious medical condition of an immediate family member that prevents the member's physical attendance. The bill also limits such participation in an electronic meeting due to a personal matter to either two meetings per calendar year or 10 percent of the meetings held that calendar year, rounded up to the nearest whole number, whichever is greater.
4. **Public Comment.**
5. **Discussion.**
6. **Recommendations.**
7. **Other Business.**

**8. Adjournment.**

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**Subcommittee Members**

**Matthew Conrad  
Billy Coleburn  
Bruce Potter  
Sterling Rives**

**Cullen Seltzer  
Michael Stern  
Amigo Wade**

**Staff**

Alan Gernhardt, Esq., Executive Director  
Ashley Binns, Esq., Attorney